



AGENDA

JECA Cabinet Meeting

Date \Time 3/1/2018 2:00 AM – 3:30 PM

Item

Owner

1. Welcome Walter Harchut!
2. Summer Courses Needed & Timeline for Application Submission
3. Degree Plan Discussion
4. Graduation Instructions & Graduation Date: May 9, 2018
5. Professional Development recap
6. JECA Leadership-Dr. Stotts
7. Administrivia-Dr. Stotts
8. Women's Tea at NLC
9. Check-in

Summary Notes

1. **Welcome Walter Harchut:** The committee welcomed Interim JECA principal Walter Harchut
2. **Summer Courses Needed & Timeline for Application Submission:** Registration opens on April 16 for JECA students who need a Summer course. Schedule for Summer will be available March 12. Concern raised by Dr. Stotts that students cannot be charged. Dr. Cantu will review list of students who will be taking summer classes.
AI: Phillip will email Summer schedule to Cherish
AI: Students will need to submit early admit application and Cherish will need to send advising card to HSP team.
AI: Cherish will provide list of students who need to take Summer classes to Dr. Cantu
3. **Degree Plan Discussion:** As per Dr. Cantu in discussions with previous ECHS grads, in last 2 years, students who have taken SCIN courses are not getting SCIN credit applied to university degree because there is no lab. Core curriculum for state of Texas changed to only need 6 hours of SCIN. Dr. Cantu requested that the students with advanced SCIN or MATH be offered the lab course.
AI: Tammy will reach out to have subject matter expert answer questions about SCIN course requirement at transfer institutions on 3/22 at 2pm.
Dr. Cantu posed the question as to why History in junior year is not DC. Possibility of offering HS History EOC prep on Fridays. Dr. Cantu asked if any other course can be offered in place of GEOL with explanation that JISD is paying for course and 3% of students are not passing.
AI: Anetia will send HIST 1301 and 1302 syllabi to Dr. Cantu.

4. **Graduation Instructions & Graduation Date May 9, 2018:** Graduation instructions received in HSP office 3/1. Cap and gown packet pick up is 4/11 and 4/12 9am-7pm. Honors cords will be for students with GPA of 3.5 at end of Fall 2017. PTK and NSLS students have been given information on cord order.
AI: Cherish will notify HSP office of JECA confirmed attendance for NLC graduation
AI: Phillip to add mortar board questions to graduation committee agenda and send final graduation letter to Cherish.
5. **Professional Development recap:** College prep JECA teachers, ENGL JECA and NLC attended. Conversations about solutions on how to help student success. Additional PD will be provided April 6.
6. **JECA Leadership:** Recommended by Dr. Stotts to include Blueprint products on website. Products that need to be included are, MOU, meeting agenda and minutes, description of each member and their role in committee, 60 hour crosswalk, annual PD plan. These items will need to be assured by Superintendent by April 13
AI: Amanda Montalvo to email list of TEA products that need to be posted on website to Anetia
7. **Administrivia-Dr. Stotts:** see 6 above
8. **Women's Tea at NLC:** NLC will need to 4 student names before Spring Break
9. **Check-in:** There were not any additional items discussed.