



# SUMMARY NOTES

## JECA Cabinet Meeting

Date | Time 8/31/2017 2:00 PM – 3:45 PM

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### INVITEES:

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Dr. Debbie Hamilton, Vanessa Demont, Cherish Mitchell, Michael McFalls, Loretta Davidson, Anetia Ports, Phillip Hicks, Dr. Richard Fulton, Dr. Alan Cottrell, Christopher Haugen

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### Item

1. Welcome New Members
2. MOU Timeline
3. TEA Blueprint
4. Apply Texas
5. JECA Student Contracts
6. TEA performance report
7. STAAR and finals week
8. JECA student registration

Other/Announcements

Next scheduled meetings:

Sept 21, 2017 – 2:00pm – 3:30pm

Adjournment

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### Summary Notes

2.) Rosena requested completion of MOU by December 2017. Cabinet to meet September 7, 2017 12:30pm-4:30pm for internal review of the MOUs. Those unable to make this session will review MOU prior to 9/7 and send questions/comments to Anetia to be discussed during meeting.

3.) JECA Teachers inquired about shifting classes from junior year (ENGL, HIST, PHIL, PSYC) to sophomore year. Students must be college ready (TSI Complete) by end of fall semester of 10<sup>th</sup> grade.

4.) In the past, students have had assistance in submitting their ApplyTexas applications. It was suggested to bring students in again for assistance. Fifty-seven students attended last ApplyTexas Saturday session.

5.) The JECA student contracts were briefly reviewed and suggestions provided for updated contracts.

6.) JECA received 7 of 7 distinctions on performance report and ranked 1<sup>st</sup> in all 4 indices.

7.) STAAR testing dates are 5/7-5/10/18. 9<sup>th</sup> grade BIOL 5/7, 9<sup>th</sup> grade Algebra 5/8 and 11<sup>th</sup> grade HIST 5/8. These dates are the same dates as NLC Spring 2018 final exams. Also, it was mentioned that JECA students will take SAT test on October 11.

8.) There were 6 students who had registration/application issues. These students were attending class and chairs/faculty were aware of the “paperwork” issue. EDUC courses have been full for a few weeks but potential that BCIS may have available seats for these students.

**Action Items:**

2.) Anetia will upload all JECA Cabinet pertinent information to OneDrive and provide view access to all meeting invitees. This is a work in progress.

3.) Ms. Mitchell will pull student TSI data to determine how many are who is TSI ready, if shifting of classes are approved for shift

4.) a. Schedule ApplyTexas application assistance date for May 2018

b. Add ApplyTexas application deadline to combined calendar

5.) Ms. Mitchell to make recommended updates on JECA student plan/contracts (do you remember what the suggested changes are?)

8.) a. Anetia/Phillip will provide a list of these 6 students with registration issues.

b. Phillip will look at class capacity for BCIS and EDUC and check Banner and ApplyTexas

**Decisions:** move the decision items up to summary notes for that item, label as decision – maybe bold, underline whichever looks best.

4.) Wait list 30 students and have them fill out ApplyTexas app as well.

8.) Agreed that if there was not a completed ApplyTexas application on file by Fall 2017 application close date, the students will be JECA students for Fall, NLC students for Spring and will make up their Fall work in Summer with out of pocket expense.